

# Assessor and Internal Quality Assurance Programme Outline

## Overview

Quest Training currently offer the level 3 and level 4 units in assessment and internal quality assurance enabling you to assess and internally quality assure work-based qualifications.

The assessment qualification is designed to equip learners with the knowledge and skills to work effectively in assessing competence. It also will allow for a number of progression routes into Level 4 qualifications, to employment or into other areas of learning.

The Internal quality assurance qualification is designed to equip learners with the knowledge and skills to work effectively in quality assuring assessment and it is usually a requirement to hold the assessor and quality assurance qualifications, prior to becoming an Internal Quality Assurer. It also will allow for a number of progression routes into Level 4 qualifications, to employment or into other areas of learning.

There is no fixed length of time to complete the assessor or internal quality assurer qualifications in; most learners take between 6 and 12 months to complete and if you wish to continue assessing and/or quality assuring, you need to be qualified within 18 months of commencing in the role.

## Enrolment Requirements

There are no entry requirements for the assessment qualification. However, learners must be assessed to ensure they have a reasonable chance of achievement and will be able to generate the required evidence.

To enroll on the Internal Quality Assurer Qualification, we will normally require you to already hold an assessor qualification (D32, D33, A1 or CAVA).

We provide a full induction session, which includes an initial assessment, to identify your literacy and numeracy skills and support requirements. Your tutor/assessor will provide full support throughout the programme including one-to-one tutorials.

## Assessment

There will be different assessment methods used dependent upon the unit. Assessment methods include observation, witness testimony, interview, professional discussion, oral and written questions, assignments, projects and case studies.

Whilst you do not need to be employed to complete these units, you do need to be in a position to assess or quality assure (depending on the units being completed) competence based qualifications being completed by learners in the workplace.

## Course Structure

<p><b>Certificate in Assessing Vocational Achievement Level 3</b></p> <p>To achieve the BIIAB Level 3 Certificate in Assessing Vocational Achievement (QCF) learners must gain a total of 15 credits, as outlined in Mandatory Group A .</p> <ol style="list-style-type: none"> <li>1. Understanding the principles and practices of assessment</li> <li>2. Assess occupational competence in the work environment</li> <li>3. Assess vocational skills, knowledge and understanding</li> </ol> <p>The qualification length is 84 guided learning hours and will be delivered by one of our qualified tutor/assessors; knowledge will be delivered using blended learning and knowledge/competence will be assessed using a range of evidence methods, including professional discussion and observation of performance in the workplace.</p> <p>We provide a full induction session, which includes an initial assessment, to identify your literacy and numeracy skills and support requirements. Your tutor/assessor will provide full support throughout, including one-to-one tutorials.</p>	<p><b>Internal Quality Assurance of Assessment Processes and Practice Level 4</b></p> <p>To achieve the BIIAB Level 4 Award in the Internal Quality Assurance of Assessment Processes &amp; Practice (QCF) learners must gain a total of 12 credits, as outlined in Mandatory Group A</p> <ol style="list-style-type: none"> <li>1. Understanding the principles and practices of internally assuring the quality of assessment</li> <li>2. Internally assure the quality of assessment</li> </ol> <p>The qualification length is 90 guided learning hours and will be delivered by one of our qualified tutor/assessors; knowledge will be delivered using blended learning and knowledge/competence will be assessed using a range of evidence methods, including professional discussion and observation of performance in the workplace.</p> <p>We provide a full induction session, which includes an initial assessment, to identify your literacy and numeracy skills and support requirements. Your tutor/assessor will provide full support throughout, including one-to-one tutorials.</p> <p>We provide a full Induction session, which includes an initial assessment to identify your literacy and numeracy skills and support requirements</p>
<p><b>Cost for the L3 Certificate in Assessing Vocational Achievement is £1075.00</b></p>	<p><b>Cost for the L4 Award in the Internal Quality Assurance of Assessment Processes &amp; Practice is £1175.00</b></p>

If you are interested in these qualification and wish to find out more information, please contact:

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